

Help The Helpless

Conflict of Interest Policy

I. PURPOSE:

This policy is included to address the revised 990 form, as well as to fulfill requirements with Charity Navigator, which requires that this policy be on file.

Help The Helpless is a nonprofit, tax-exempt organization. Maintenance of its tax-exempt status is important both for its continued financial stability and for public support. Therefore, the IRS as well as state regulatory and tax officials view the operations of Help The Helpless as a public trust, which is subject to scrutiny by and accountable to such governmental authorities as well as to members of the public.

Consequently, there exists between Help The Helpless and its board, and the public, a fiduciary duty, which carries with it a broad and unbending duty of loyalty and fidelity. The board, has the responsibility of administering the affairs of Help The Helpless honestly and prudently, and of exercising their best care, skill, and judgment for the sole benefit of Help The Helpless. Those persons shall exercise the utmost good faith in all transactions involved in their duties, and they shall not use their positions with Help The Helpless or knowledge gained there from for their personal benefit. The interests of the organization must be the first priority in all decisions and actions.

II. AREAS IN WHICH CONFLICT MAY ARISE:

Conflicts of interest may arise in the relations of directors, and any of the following third parties:

1. Persons and firms supplying goods and services to Help The Helpless.
2. Persons and firms from whom Help The Helpless leases property and equipment.
3. Persons and firms with whom Help The Helpless is dealing or planning to deal in connection with the gift, purchase or sale of real estate, securities, or other property.
4. Competing or affinity organizations.
5. Donors and others supporting Help The Helpless.
6. Agencies, organizations, and associations which affect the operations of Help The Helpless.
7. Family members, friends, and other employees.

III. NATURE OF CONFLICTING INTEREST:

A conflicting interest may be defined as an interest, direct or indirect, with any persons or firms mentioned in Section 3. Such an interest might arise through: '

1. Owning stock or holding debt or other proprietary interests in any third party dealing with Help the Helpless.
2. Holding office, serving on the board, participating in management, or being otherwise employed (or formerly employed) with any third party dealing with Help The Helpless.
3. Receiving remuneration for services with respect to individual transactions involving Help The Helpless.
4. Using Help The Helpless's time, personnel, equipment, supplies, or good will for other than Help The Helpless-approved activities, programs, and purposes.
5. Receiving personal gifts or loans from third parties dealing or competing with Help The Helpless.

Receipt of any gift is disapproved except gifts of a value less than \$50, which could not be refused without discourtesy. No personal gift of money should ever be accepted.

IV. INTERPRETATION OF THIS STATEMENT OF POLICY:

The areas of conflicting interest listed in Section 3 are not exhaustive. Conflicts might arise in other areas or through other relations. It is assumed that the directors will recognize such areas and relation by analogy.

The fact that one of the interests described in Section 3 exists does not necessarily mean that a conflict exists, or that the conflict, if it exists, is material enough to be of practical importance, or if material, that upon full disclosure of all relevant facts and circumstances it is necessarily adverse to the interests of Help The Helpless.

However, it is the policy of the board that the existence of any of the interests described in Section 3 shall be disclosed before any transaction is consummated.

It shall be the continuing responsibility of the board to scrutinize their transactions and outside business interests and relationships for potential conflicts and to immediately make such disclosures.

V. DISCLOSURE POLICY AND PROCEDURE:

1. All Directors shall complete the attached Disclosure Statement once per year, at the annual board meeting, and also immediately upon a change in circumstances which would constitute a potential or actual violation of this policy.
2. Transactions with parties with whom a conflicting interest exists may be undertaken only if all of the following are observed:
 - a. The conflicting interest is fully disclosed in writing;

b. The person(s) with the conflict of interest is excluded from the discussion and approval of such transaction;

3. Disclosure in the organization should be made to the Board of Directors. The Board shall determine whether a conflict exists and in the case of an existing conflict, whether the contemplated transaction may be authorized as just, fair, and reasonable to Help The Helpless. The decision of the Board on these matters will rest in their sole discretion, and their concern must be the welfare of Help The Helpless and the advancement of its purpose.

Help The Helpless

CONFLICT OF INTEREST DISCLOSURE STATEMENT

Statement Concerning Possible Conflict Of Interest: In compliance with Help The Helpless's Conflict of Interest policy, please complete and return this form to disclose actual and potential conflicts of interest. The completed forms will be reviewed by the Board of Directors, who will resolve the issue.

By my signature affixed below, I acknowledge that I have read and understand Help the Helpless's Conflict of Interest policy and that my responses are completed and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this disclosure is inaccurate or that I have not complied with this policy, I will notify the Board of Directors immediately.

_____ I am not aware of any conflict of interest.

_____ I have, or may potentially have, a conflict of interest in the following area(s):

Signed _____

Type or Print Name _____

Date _____